

Anne Marie Carr, Direct Dial (01563) 576134

To: Councillors Farrell, D Coffey, L MacLean, McIntyre, Knapp, F MacLean, Jackson and Faulds and Trades Union Representatives.

20 September 2000

Dear Councillor/Colleague

JOINT CONSULTATIVE COMMITTEE (TEACHERS) - 27 SEPTEMBER 2000

You are requested to attend a meeting of the **JOINT CONSULTATIVE COMMITTEE FOR TEACHERS** on **WEDNESDAY 27 SEPTEMBER 2000** at **1000 HOURS** in the Meeting Room, Council Headquarters, London Road, Kilmarnock to discuss the undernoted business.

A pre-meeting will take place at 0930 hours in the Main Meeting Room for Elected Members and Officers and in Meeting Room 1 for Trades Union Representatives.

Yours sincerely

SIGNED OFF BY BILL WALKINSHAW

Fiona Lees
Depute Chief Executive/Director of Corporate Resources
AMC/SM

B U S I N E S S

INTIMATE APOLOGIES

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, that the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act".

2. **PREVIOUS MEETING** - Submit, for noting, the Minutes of the meeting of 29 March 2000 (copy enclosed). **Report not enclosed - Refer to Exclusion of Press and public paragraph above.**
3. **MATTERS ARISING**
 - 3.1 **MEMBERSHIP OF THE JOINT CONSULTATIVE COMMITTEE (TEACHERS) FOR THE PERIOD TO 30 JUNE 2001** - Report, for information, the substitution of Ewen MacLeod for Marie Clowes as an EIS member of the Committee.
4. **HANDBOOK FOR INDUCTEES** - Submit report dated 13 September 2000 (copy enclosed) by the Director of Educational and Social Services advising of a proposed booklet to be issued to new staff giving information on the Education Service in East Ayrshire. **Report not enclosed - Refer to Exclusion of Press and public paragraph above.**
5. **PLACEMENT OF STUDENTS IN FURTHER EDUCATION COLLEGES** - Submit report dated 13 September 2000 (copy enclosed) by the Director of Educational and Social Services seeking agreement for a proposed Standard Circular offering guidance to Heads of Establishment on procedures to be followed in the placement of school age pupils in Further Education (FE) Colleges. **Report not enclosed - Refer to Exclusion of Press and public paragraph above.**
6. **SMOKING IN THE WORKPLACE** - Submit report dated 13 September 2000 (copy enclosed) by the Director of Educational and Social Services advising of the terms of the relevant Personnel Circular relating to smoking in the workplace. **Report not enclosed - Refer to Exclusion of Press and public paragraph above.**
7. **STANDARD CIRCULAR: JOINT ASSESSMENT** - Submit report dated 13 September 2000 (copy enclosed) by the Director of Educational and Social Services seeking agreement for a proposed Standard Circular offering guidance to Heads of Establishment and Services on procedures to be followed in the assessment of pupils with behavioural difficulties. **Report not enclosed - Refer to Exclusion of Press and public paragraph above.**
8. **STANDARD CIRCULAR - EXCLUSION OF PUPILS** - Submit report dated 13 September 2000 (copy enclosed) by the Director of Educational and Social Services seeking agreement for a proposed Standard Circular offering guidance to Heads of Establishment on procedures to be followed in the exclusion of pupils from schools. **Report not enclosed - Refer to Exclusion of Press and public paragraph above.**